Code No: Ref :

Date :

This paper certifies that ........................................, an academic member of ............................................ Department of the Faculty of .............................. of the Middle East Technical University has the permission to provide consultancy services for ......... days a month under the following conditions, and provided that s/he fulfils all her/his academic and administrative duties at the Middle East Technical University, in compliance with Articles 36, 37, and 58 of the Law No. 2547.

**Department Chair Dean President**

Prof. Dr. Mehmet T. ZEYREK

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| --- |
| SUBJECT: |
| NAME-SURNAME/TITLE OF THE CONSULTANT: |
| DURATION AND CONDITIONS OF CONSULTANCY  Commencement Date: Completion Date:  Duration: |
| AMOUNT TO BE PAID  Academic Member ……………….TL/Month x …Months :…………………………TL.  University Share (inc. Department-Faculty Share) :…………………………TL.  18% Value Added Tax :……….……………..….TL.  TOTAL :..…………….………….TL.  No other payment shall be made in addition to the monthly payments and travel expenses as needed. |
| METHOD OF PAYMENT  TL .......................................... shall be transferred to the bank account of our University (IBAN Number: **TR 1700 0100 1537 0898 0700 5001** at ODTU Branch of the Ziraat Bank) by the 15th day of each month, citing the project code number.  In compliance with Articles 3 and 8 of the Stamp Tax Law No. 488, our University is a stamp tax free institution. Stamp tax is payable by ....................................  **RECEIVER OF SERVICES ACADEMIC MEMBER** |